

# **Luther High School employment opportunity**

**Job Title:** Custodian

**Reports to:** Facilities and Operations Director

**Employment Type:** Full-Time, 2<sup>nd</sup> Shift (40 hours/week)

**General Job Summary:** Primary duties are to perform routine custodial duties as required, to include sweeping, mopping, vacuuming, cleaning walls, floors, carpets, using cleaning equipment and expendable cleaning supplies. Secondary duties include stripping and waxing floors, hallway painting as needed, assisting with other projects. Job duties may be performed in all buildings or facilities.

## **Responsibilities:**

- Performs daily custodial duties in an assigned area, such as: sweeping, dusting, mop floor, vacuum carpets, wipe chalkboards/whiteboards, clean bathrooms, empty waste baskets, replenish expendable supplies, clean walls, wash windows, etc.
- Carry out heavy cleansing tasks and special projects (waxing floors, painting walls, etc.)
- Assist with minor maintenance work as tasked (hanging items on walls, changing light bulbs, minor repairs).
- Notify management of occurring deficiencies or needs for repairs.

## **Job Qualifications:**

- Previous custodial experience preferred.
- Ability to repeatedly push, pull, reach, bend, twist, stoop, and climb ladders.
- Previous floor care and chemical use experience preferred.
- Be able to stand long periods (5+ hours/day).
- Be able to lift 50 pounds.
- Ability to perform duties within extreme temperature ranges for trash removal from the buildings.
- Must pass a pre-employment background check.

**Compensation:** \$14-\$17/hr. Based on experience, with benefits.

**Schedule:** Monday to Friday, 3:00 pm – 11:00 pm.

**Application:** Applications are available in the Luther High School office and online at [lutherhigh.org](http://lutherhigh.org). Candidates may submit their application and resume to the Luther High School office. Questions and requests regarding application, email [johndona@luther.k12.wi.us](mailto:johndona@luther.k12.wi.us) or call 608-386-4753.

# Luther High School Application For Employment

We are an Equal Opportunity Employer and is committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

## Personal Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are You a U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		Are You a Veteran? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If Selected For Employment Are You Willing To Submit to a Background check? Yes <input type="checkbox"/> No <input type="checkbox"/>				

## Position

Position You Are Applying For	Days Available to work	Available Start Date
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary		

## Education

School Name	Location	Years Attended	Degree Received	Major

## References

Name	Title	Company	Phone

## Employment History

<b>Employer (1)</b>	Job Title		Dates Employed
W	Reason for Leaving		
Address	City	State	Zip
<b>Employer (2)</b>	Job Title		Dates Employed
Work Phone	Reason for Leaving		
Address	City	State	Zip
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone	Reason for Leaving		
Address	City	State	Zip
<b>Employer (4)</b>	Job Title		Dates Employed
Work Phone	Reason for Leaving		
Address	City	State	Zip

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	